亞洲婦女協進會有限公司

Asia Women's League Limited

2017/2018

Annual Report

二零一七／二零一八年年報

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亞洲婦女協進會
2017/18年度主席報告

主席：麥淑芳

時光飛逝，2017-2018年度的工作報告亦是本人擔任第十五屆執行委員會主席的最後一份工作報告，在過去的一年裡，得到執行委員會仝人的協助和支援，又得到外界嘉賓、善長、員工、義工和服務使用者的勉勵和支持，使本人在這屆的任期得以完滿，茲將工作報告如下：

1. 社會福利發展基金

本會獲社會福利署調撥予社會服務機構的社會福利發展基金，本年度已屆第三階段，本會奉承過去兩個階段的方向，繼續運用該階段的金額在員工培訓之用途，是次獲撥款$417,900在這方面的工作，而餘額$464,161則用於提升資訊科技之用，本會借此撥款完善了人力資源的資訊系統及院友零用現金系統，使中央行政部門及社福部門之運作更加暢順，從而提升工作效率。本會在第三階段之社會福利發展基金共獲$882,061之撥款。

2. 加入社聯非政府機構董事會網絡計劃

現今的資訊網絡非常發達，加上社會人士普遍對非政府機構的營運想多加了解，故社會福利署關注各撥款機構的董事會，鼓勵做好妥善管治，幫助機構作持續及穩定的發展。故本會便藉此機會加入了社聯的非政府機構董事會網絡計劃，加強與其他機構董事會的交流及學習，協助本會持續發展。

3. 回應審計署的免稅地位

本會符合《稅務條例88條》為豁免繳稅的慈善團體，會方需定期向稅局申請為可發出免稅收據之慈善機構地位，因審計署在這年度審查了該些慈善機構的合法性地位，幸本會能通過審查，但會方仍積極回應審計署，更在執行委員會會議上列作議程，強調免稅地位得來不易，對發出免稅收據更形謹慎。

4. 油麻地頤老中心參與「長者中心設施改善計劃」

本會就油麻地頤老中心申請參與由社會福利署批核的「長者中心設施改善計劃」，批獲（不超過）港幣$2,811,000撥款，內容涵蓋工程開支、應急儲備、認可人士專業費用及文件費等，整個計劃交由發展委員會負責，詳情可參照該委員會的工作報告。

5. 中國人民解放軍駐香港部隊及「遼寧號」艦編隊親善探訪

中國人民解放軍海軍第一代及第一艘航空母艦 — 「遼寧號」特為祝賀香港回歸祖國二十周年訪港五天，本會十分榮幸獲得中國人民解放軍駐香港部隊對本會的工作及服務給予肯定和認同，故特別邀請中國人民解放軍駐香港部隊及「遼寧號」艦編隊的一眾軍方領導和官兵一行六十多人，在百忙中的訪港活動中，親臨本會三所頤養之家作親善探訪，活動內容包括觀賞官兵的步操、歌唱及舞蹈表演，軍方領導及官兵更到各所頤養之家與長者進行遊戲及傾談，又與多名百歲或以上長者進行互動，場面溫馨。活動進行得十分暢順及為長者們帶來難忘的記憶。本人深感欣慰的是本會的服務得到到訪的軍方領導和官兵的高度好評。同時會方更得到「遼寧號」艦編隊的軍官捐贈港幣六萬元購置禮物送贈住院長者，另贈與會方一艘「遼寧號」模型艦及兩枚軍帽。是次親善探訪活動進行得非常成功，同時亦得到很多電子傳媒及報紙媒體等正面報導。

6. 獲批一次性撥款應付流感

社署鑑於年度流感活躍程度急增，故增撥額外的一次性撥款：分別津貼港幣$31,800予本會屬下受津助的院舍添購個人保護裝置及消毒物品，以加強感染控制的安排。另將撥款（一次性）予津助院舍添加到訪醫生次數共35次，以應付活躍的流感期。

7. 陳昆棟頤養之家30週年紀念

陳昆棟頤養之家為本會第一所的長者院護照顧服務單位，在本年度已經成立及投入了服務30年，為誌慶成立30週年，陳昆棟頤養之家舉行了兩項特式活動以茲紀念，一是帶領院友到大嶼山寶蓮寺遊覽及享用素膳，隨行的三十多部輪椅，更為是次活動帶來了很大的挑戰，但卻得到院友及家屬的激賞；另一項則是在院舍廣場舉辦盆菜宴暨開放日，當天很高興得到院舍建立贊助人陳昆棟先生的孫兒陳文耀先生一家到來參與及對敝會服務作出鼓勵。

8. 備存重要控制人登記冊

為回應公司註冊處之修訂條例，規定所有在香港成為法團的有限公司，必須制定一份重要控制人登記冊存放在註冊辦事處，供執法人員查閱，又需指定最少一名公司代表，就此有關事宜向執法人員提供協助，故本會執委會議決上述代表由應屆執行委員會主席擔任。

9. 香港各界婦女慶祝三八國際婦女節酒會主席團

香港特區政府非常重視婦女權益和發展，故本人被邀請出席香港各界婦女慶祝三八國際婦女節酒會主席團之成員之一，酒會假香港禮賓府舉行，並由中華全國婦女聯合會沈躍躍主席、全國人大常委會員范徐麗泰博士及香港特別行政區行政長官林鄭月娥女士擔任酒會主禮嘉賓，大家在會上就促進婦女事務發展，作相互交流。

10. 全國婦聯領導親善探訪

本會很榮幸得到由夏杰副主席帶領的全國婦聯領導們的探訪團在訪港期間，百忙中仍蒞臨本會屬下院舍及中心服務等單位作親善探訪，領導們在參觀和交流過程中，對本會提供的服務均作出讚賞及感到印象深刻，本會亦表示非常感謝其對會方服務的支持及希冀她們日後也繼續向會方作出指導。

再次感謝全體執行委員、委員、會員的無私協助和參與，全體員工竭力緊守工作崗位，應付各項服務的需求。又多謝社會福利署、各撥款機構、贊助人及善長們對本會服務的支援，更多謝義務法律顧問及義務醫事顧問，讓會方能繼續拓展服務。

亞洲婦女協進會
常務委員會2017/18年度報告

主席：金余玉荷

常務委員會致力監察院舍單位服務及中心單位服務的推行及運作。面對社會不斷的改變，服務使用者對服務的種種要求亦不斷增加，服務既有壓力亦成推動力，期望盡力為長者追求更佳福祉，惠澤更多長者。現年度的工作報告重點報告如下：

院舍服務方面：懷緬昔日中秋情左鄰右里顯關愛：三院獲社會福利署「老有所為活動計劃」獲款$10,600，推動『懷緬昔日中秋情　左鄰右里顯關愛』活動，藉著傳統中秋節日，邀請義工及家人參與此跨代共融的活動，將傳統文化發揚及傳承，如教授長者製作傳統月餅，並將他們的心意致送給社區的弱勢社群及其他長者，並推動「老有所為樂頤年」的活動目標，讓住院院友能真正做到老有所學、老有所為的精神。本會今年先後探訪了不同的社區團體，合共服務了267人，總參與人次為1060次，達致了「左鄰右里顯關愛」的服務目標。

持續提升服務質素：服務質素由院舍生活做起，三院本年度以《健康生活由我起，長幼樂聚齊參與》為年度主題，本會籌劃由院友、家人、社區義工擔任活力健康大使，組成活力義工隊，大家共同推廣健康生活，養成做運動的好習慣。活力義工隊透過每日樓層運動、院友茶座、每季院友大會、生日會、長者運動日等三院活動，向院友，家人、社區義工一起推廣「健康生活由我起，長幼樂聚齊參與」。本年度三院共收到53個讚許、0宗投訴及1個重要意見，會方歡迎及鼓勵各方人士繼續反映不同意見，協助院舍持續改善服務。三院於本年度合共舉辦1,948活動次數，院友參與人次共36,158，親友參與人次共1,893。

確保院友衛生健康項目：院舍設立的目標是為院友提供健康和舒適的衛生環境，因此感謝社會福利署撥款加強院舍的衛生，以配合服務的需要。陳昆棟頤養之家、何梁潔庭頤養之家各收到社署一次性撥款$15,900合共$31,800作用於2017年8月及9月份購買感染控制物品及裝備之用。而本會頤養之家亦收到此一次性撥款$9,500用作購置上述項目，三院已順利完成購置程序。另外，為了長者得到更快及更適切的醫護治療，陳昆棟頤養之家及何梁潔庭頤養之家各收到社署一次性撥款分別是$140,000及$105,000，作用於2017年8月至2018年3月期間額外增聘VMO（Visiting Medical Officer）醫生之到院診症服務，陳昆棟頤養之家由現時逢星期一及星期四到診外，VMO醫生會額外於星期二及五到診治療長者；何梁潔庭頤養之家由現時逢星期一及星期四到診外，VMO醫生會額外於星期六到診治療長者。額外醫生到診服務有助確保院友得到健康的醫療保障。

改善環境設施：本年度已完成多項改善環境工程，包括陳昆棟頤養之家大樓及何梁潔庭大樓定期跟進煤氣裝置、年檢消防設備及發電機、閉路電視高清系統、測試通風系統、救命鐘系統、自動車閘系統、定期每季清洗食水缸及鹹水缸、廚房雪櫃、運水煙罩和餐機、每半年維修三院院車、定期例檢三院升降機、洗衣及乾衣機、每季完成防治白蟻及蟑螂工作、修理和保養廣場園藝植物等服務；更換了院舍破舊的防火雙掩門工程；修補及處理崇德園天花石屎剝落工程、維修及更換外牆鹹水主喉及食水銅喉工程，為院友提供更佳的院舍服務及居住環境。

優化院舍設備：因為三院的院友身體日漸衰退，常務委員會去年度通過及提升院舍設備的改善，包括物理治療室更換電動治療床一張，方便院友的復康治療。陳昆棟頤養之家已增添購買3個院友坐磅及2個電子輪椅磅以供一至三樓年老日漸體弱之長者每月可坐於輪椅上磅體重，其一減少院友過磅之辛苦，其二避免員工搬運之職業勞損，其三減低因經常搬運引致設備之耗損。為配合院友之需要，何梁潔庭院已購買10張院友床上桌，6部沐浴便椅、1部起人吊機及高背椅6部，以落實推動長期持續照顧的服務。

中心服務方面：油麻地頤老中心及何梁潔庭自負盈虧活動中心，繼續肩負社區支援服務的角色，為社區長者及護老者提供各項服務支援。

油麻地頤老中心一直協助有需要的地區長者，辦理長期護理服務的申請、轉介及評估，並積極發掘社區內的隱蔽長者給予輔導與支援。在2017-2018年度中，中心共有1250位長者成為會員並接受各項服務。

在服務推行上，中心全年合共提供了296項班組及活動，當中的137項是以「跨年齡、跨界別、跨機構」的合作理念，與多個*政府部門、大型機構、學校、社福機構及宗教組織等共同推行。此外，在「隱蔽長者」的發掘及支援服務方面，中心與16個地區組織合作，共進行了34項活動，全年支援及輔導了共51位長者，協助他們建立社區上的支援網絡。

中心亦為113位長者提供了轉介服務、支援情緒及解決困難等等的輔導服務，同時為174位護老者提供了45項支援活動，舒緩了護老者的照顧壓力。中心全年為36位有接受長期護理服務需要的長者進行評估，協助他們申請資助院舍及地區支援服務。

中心繼續獲得油尖旺區議會支持，獲撥款$9,312舉辦了“「愛心樂耆年」義工酬謝2017”日營活動，推動長者積極投身義工行列。

*部份合作伙伴包括：

政府部門：　衛生署　食環署　機電署　警務處
　　消防處　創新科技署　康文署
大型機構：　中華煤氣　香港銀行公會
學　　校：　香港教育大學　理工大學　崇真中學
　　中華基督教會基道小學
社福機構：　救世軍長者地區中心　東華三院善壽服務　生命熱線
　　香港紅十字會　青年協會紅磡青年空間
宗教組織：　省善真堂
其　　他：　香港導盲犬協會

何梁潔庭自負盈虧活動中心方面，繼續籌辦多項興趣班組和活動，以推動學員追求「自我實現」為人生目標。由於中心獲社會福利署「長者中心設施改善計劃」及香港賽馬會慈善信託基金「賽馬會智安健計劃」分別撥款進行裝修工程及添置器材，中心於2017年4月至8月期間暫停了班組課程。在2017年9月至2018年3月的7個月當中，中心共籌辦了18項性質不同或程度不一的興趣課程，累計共達59班。共有719位會員及學員人次參與了全年的389課，出席上課者總數達5000人次。

在這期間，中心新開了「香薰體驗班」、「風水班」及「聲樂班」三項新班組，學員反應熱烈，而「歌唱班」、「社交舞班」及「書法班」等班組亦人材鼎盛，每堂上課時都熱鬧非常。

另一方面，中心在同期成功舉辦了8項活動，包括節日慶祝、生日會、敬雙親聯歡宴、麻雀皇大賽、賣物會慈善籌款及敬老大會等等，都讓參加者交朋結友，擴闊社交領域。

總結2017-2018年度，油麻地頤老中心及何梁潔庭自負盈虧活動中心繼續積極發揮地區中心的支援功能。

最後，本人擔任常務委員會主席一職能順利完成過去六年的任務，衷心感謝各委員、職員及社區義工的共同努力，日後希望各界能繼續支持委員會的事工和服務。

亞洲婦女協進會
財務委員會2017/18年度報告

主席：霍曾秀英

財務委員會承蒙各位執行委員、委員和全體職員協助，讓我們過去一年工作得以順利完成，現將工作狀況簡報如下：

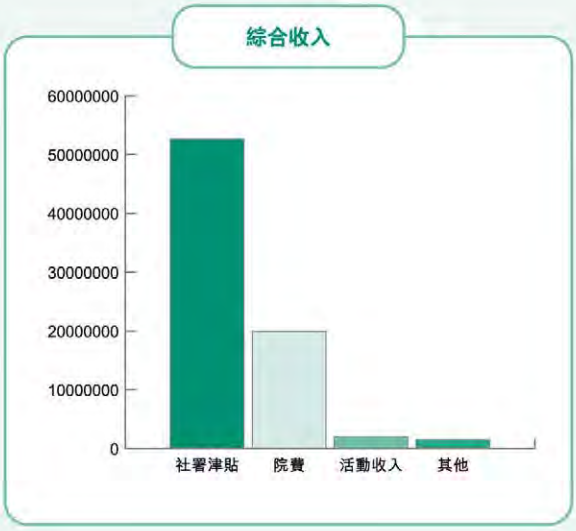
收入來源：本會過去一年主要收入來自社會福利署，全年共獲得社署撥款資助港幣五千二佰陸拾多萬元，佔總收入百分之六十九，較2016/17年度增加港幣二佰多萬元，增幅約為百份之四，其餘二仟三佰四拾多萬元收入則來自院舍和中心服務收費、各界捐款和利息收入等。為應付未來需要，會方舉辦多項公開籌款活動，包括敬老午宴、慈善義賣日，希望能籌集得足夠經費，以維持三間院舍和兩個長者中心的日常營運開支。

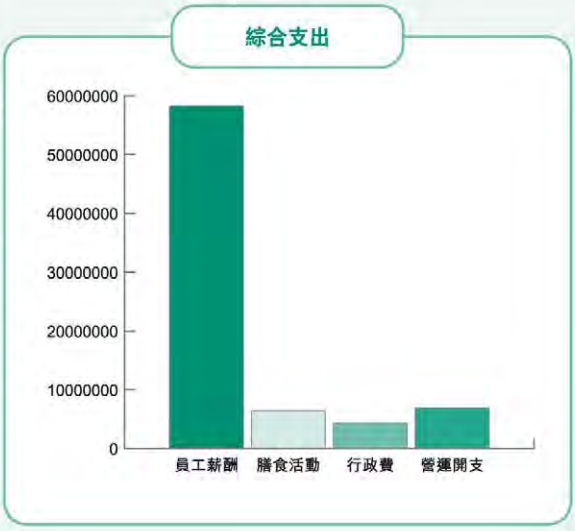
支出狀況：由於通貨膨脹和回應社會福利署要求提供多元化服務的關係，全年總開支超過港幣七仟五佰捌拾多萬元，較上年度港幣七千一佰六拾多萬元，增加港幣四百二十多萬元，增幅約為百分之五點八，其上升主要原因是薪酬（佔總支出的百分之七十七）及其他營運開支有所增加所致。委員會已正視這問題，並且採取多項節流措施，和定期檢視各服務單位財政狀況，以防止開支過度膨脹，使珍貴資源用得其所。

財政儲備：2017/18年度儲備總數為港幣五千五佰七十多萬元，包括社署整筆撥款儲備港幣二千四佰伍拾多萬元、公積金撥款儲備則有捌佰七拾多萬元，而會方營運至今自己的儲備總額則有港幣二千二佰三拾多萬元。為維持穩健財政和遵守社會福利署指引，我們已將大部分資金存放在本港多間大型持牌銀行作短期存款，以備不時之需。

為增加透明度和向公眾負責，我們已將整間機構的財務報告、整筆撥款收支和機構最高三職管理人員薪酬表上載到社署及會方網頁，供公眾人士參閱，有關本年度核數師報告亦將摘要刊登在本年報內。最後本人多謝李式帷核數師及他的工作團隊悉心協助和提供寶貴專業意見，謹此致以衷心謝意。

2017/18收支狀況





亞洲婦女協進會
人事委員會2017/18年度報告

主席：徐蔡慕慈

人事委員會致力為會方訂定一系列的人事管理政策及程序，又為員工提供多元化的培訓項目，推動及增長業界專業知識，促進「以人為本」及「專業實幹」的服務理念，為業界從業員提昇自我績效及促進本會服務效率和提供優質的服務及管理，工作報告如下：

建立穩定的人力資源：建構一個以僱員為本的工作環境，使僱員對本會有歸屬感，降低員工的流失率，直接減低本會在招聘和培訓方面的支出。長遠而言，以僱員為本能建立正面的形象，吸納不同人才，建立敬業樂業的工作團隊，有助本會長遠的人事發展。所以本會接受員工以全職、半職、兼職及替假的形式工作外，更續聘退休的員工，從而穩定工作團隊的人手，保持服務的質素。

加強員工職安培訓：人事委員會一直關心服務的發展和前線工作人員的需要，設計不同的課程，增進其專業知識，以促進團隊間的交流。本會在過往一年共舉辦59次培訓，參與職員共1,155人次。培訓題目包括：安老院護理人員的基本安全、如何處理工作間的投訴、香港反歧視法例與人力資源管理、專科藥物的介紹、常見長者足患認識、如何輔導喪親長者、長者的吞嚥及飲食問題、餐單檢視及建議、如何協助長者適應安老院的生活、老化過程的心理變化等等，上述的培訓課程除加強員工的專業知識外更能從照顧服務使用者的角度出發，滿足服務使用者的不同需要。

重視員工的身心健康：本會關顧員工的身心健康需要：本年度曾舉辦的課程有正向工作間及如何有效地與家屬溝通，更特別於九龍灣展貿中心舉行了本會四十五周年暨健康生活年培訓講座，共有79位員工出席，邀請了李翠妍博士以生動的教授方法講解舒緩精神困倦、安睡好眠及抗疲勞防抑鬱的方法；另外一位講者陳雪梅博士亦現場示範八段錦氣功運動，介紹其對身體的益處，提醒員工因工作時間過長而產生的精神壓力和情緒困擾，該運動可預防抑鬱。本會重視員工的身心健康，因員工自己擁有健康的身心才能更好地照顧長者。

重視工作團隊隱定性：本年度，會方就工作人員流失有如下狀況：正常退休員工7人，辭職員工15人，其中以體力操作員工佔大比數，本會與其他提供類似服務的機構面對相同的困難，在招聘護理員及清潔員工方面均難以招聘，故本委員會正積極改善員工之招聘條件及恆常檢討薪津條件，提升本會競爭能力，解決這方面的問題。

員工表揚：持續表揚長期服務員工是本會賴以穩定工作團隊的其中一項績效，而員工亦深表認同。本年度共有34名員工得到金牌獎勵，分別服務為：滿20年有2名，滿15年有2名，滿10年有9名，滿5年有21名。再次恭賀獲獎的員工，亦勉勵他們仍需為長者服務，無忘初心。

展望：人事委員會將會在來年制定特別服務獎金，以肯定和鼓勵員工對本會之歸屬感。特別服務獎金詳情如下：必須當值輪班之員工：於八號或以上颱風、黑色暴雨及公眾假日輪班的員工，增設每月特別服務獎金$1,000，符合資格領取此獎金之員工包括院舍前線輪班之起居照顧員、二級工人、廚師、廚房助理及廣場庶務員。為鼓勵新人入職，凡由本會職員該年度介紹一名起居照顧員、二級工人、廚師、廚房助理及廣場庶務員工作滿半年者可獲新人介紹獎金$1,000。

最後，安老服務的人力市場面對未來很大的挑戰，人力資源管理是本會最重要的功能之一，人事委員會會持續檢討及完善如何吸引、留任與激勵擁有具勝任能力與知識的人才，使人力資源可有效的開展，進而提昇服務效能。本人感謝各界對人事委員會工作的支持。

亞洲婦女協進會
發展委員會2017/18年度報告

主席：馮梁麗萍

發展委員會的工作是善用社會的資源，為本會的服務單位建立良好及優質的環境，讓長者樂享耆年，提昇員工的效率，創建穩定的未來發展。現將有關工作報告如下：

何梁潔庭頤養之家提升防止院友遊走系統工程

「平安」二字值千金。相信人人都喜歡平安，願意為得到平安的生活投資花費。發展委員會亦了解此道理，故此早前向「華永會」申請慈善捐款提升院舍內的安全措施。承蒙「華永會」捐贈港幣六萬二千元予何梁潔庭頤養之家護理院，以提升該院一樓至三樓「防止院友遊走系統」之保障範圍。此項目使每層樓於升降機出入口和一號走火梯出入口及二號走火梯出入口均安裝有「防止院友遊走系統」。凡有高危獨自離開樓層的院友，當帶著連接此系統的感應器從出入口離開樓層，系統會即時通知職員，職員就能馬上回應，減少院友因認知能力受損而不能正確判斷自身安全所引致的危險。

陳昆棟頤養之家護理安老院及何梁潔庭大樓安裝全新電子鎖管理系統及自動門工程

為了保障所有院友的自身安全及加強三院防止院友的遊走，發展委員會於陳昆棟頤養之家護理安老院及何梁潔庭大樓的院舍服務單位均安裝全新的電子鎖拍卡管理系統及自動門工程，提供一個安全的院舍生活環境給長者生活。

陳昆棟頤養之家護理安老院地下物理治療室更換儲物櫃、無縫膠地蓆、油漆翻新工程及改善電力供應系統

陳昆棟頤養之家護理安老院地下物理治療室儲物櫃使用多年，殘破非常，牆身亦日久殘破出現滲水，膠地板也日久損耗，曾作出多次修補，發展委員會建議進行更換儲物櫃、改用無縫膠地蓆、油漆翻新工程及改善電力供應系統四項工程。除物理治療室翻新工程外也建議連同陳昆棟頤養之家地下公眾地方一併計劃進行油漆翻新工程。工程完畢後，長者可享用全新之物理治療室服務。

何梁潔庭頤養之家一樓飯堂平台天井、護士室平台、101房及102/103浴室防水工程及浴室防水工程

何梁潔庭頤養之家一樓飯堂平台天井、護士室平台、101房及102/103浴室及浴室因防水層日久損破，近二十年未有進行防水工程，引致何梁潔庭中心部份天花出現滲水情況，上述四項防水工程已順利完成，已減少天花出現滲漏的情況。

陳昆棟頤養之家護理安老院103、105、107、108及110房浴室及護士護理員宿舍天花防水工程

陳昆棟頤養之家護理安老院103、105、107、108及110房浴室及護士護理員宿舍天花因防水層日久損舊，多年未進行防水工程，引致出現天花滲水情況，現居因有行動不便及長期臥床的長者，所以工程進行需要各方面的協調，幸好上述防水工程已順利完成，已減少天花出現漏水的情況。

陳昆棟頤養之家護理安老院一樓至三樓更換院友房間走廊之鋁趟窗工程

陳昆棟頤養之家護理安老院一樓至三樓的院友房間走廊已將舊式百頁窗更換為鋁趟窗工程以符合社署安老服務牌照之消防條例的要求，工程已完成，為長者提供合適安全的居住環境。

陳昆棟頤養之家大樓及何梁潔庭頤養之家大樓增設寬頻服務

亞洲婦女協進會陳昆棟大樓及何梁潔庭大樓5個單位（中央行政、中心、陳昆棟頤養之家、何梁潔庭頤養之家及本會頤養之家），現時電腦皆使用上網服務，速度為下載6M、上載640K。為應付九龍醫院到診醫生之要求提供較理想的上網服務，以便上網索取院友的醫療記錄就診。另外為配合日常對外電郵聯絡及未來人力資源管理系統的應用，所以發展委員會已安排鋪設全新的光纖線寬頻服務，此工程有利本會與時並進。

「長者中心設施改善計劃」及「賽馬會智安健計劃」

何梁潔庭自負盈虧活動中心於2016年6月獲社會福利署的「長者中心設施改善計劃」及香港賽馬會慈善信託基金的「賽馬會智安健計劃」分別撥款$3,930,000.00及$300,400.00，進行大型裝修工程並購置器材及物資，以改善中心的服務環境及設備，裝修工程已全面竣工。

另一方面，油麻地頤老中心亦於2017年6月，同樣獲社會福利署的「長者中心設施改善計劃」及香港賽馬會慈善信託基金的「賽馬會智安健計劃」分別撥款$2,811,000.00及$481,400.00，進行大型裝修工程並購置器材及物資，整項裝修工程亦一如何梁潔庭中心的安排，須貫徹執行消防、水電、通風及建築物條例等法例的要求進行，並於中心設立多個功能室以配合服務需要。工程已於2018年3月展開，並於6月底大致完成。期盼於兩所中心在煥然一新之後，能為會員及服務對象提供更好的服務環境和設備，以滿足他們的服務需要，而本會對於社會福利署和香港賽馬會慈善信託基金的慷慨資助深表感激，致最衷心的謝意！

最後，發展委員會已順利完成第三個年頭的工作，本人衷心感謝各義務顧問、委員、職員及服務使用者的衷誠合作，本人歡迎各方積極提出意見，使本會服務持續改善環境及設備，服務質素亦可不斷提高。

ASIA WOMEN'S LEAGUE LIMITED
(incorporated in Hong Kong with liabilities limited by guarantee)

REPORT OF THE EXECUTIVE COMMITTEE

The Executive Committee present their report together with the audited combined financial statements of the League and its Elderly Units for the year ended 31 March 2018.

Business review

Objective of the League

The objective of the League is to implement, execute and participate in the welfare and charitable activities of the elders, women and children. There are five social services operating units at our League : two subsided elderly homes, one subsided neighbourhood elderly centre, one self-financing elderly home and one self-financing activity centre. Namely,

i. the Chan Kwun Tung Care and Attention Home for the Elderly ("Chan Kwun Tung Home")
ii. the Ho Leung Kit Ting Care and Attention Home for the Elderly ("Ho Leung Kit Ting Home)
iii. the Yau Ma Tei Neighbourhood Elderly Centre ("Yaumatei Centre")
iv. the Self-financing Home for the Elderly ("Self-financing Home")
v. the Ho Leung Kit Ting Self-financing Activity Centre (Ho Leung Kit Ting Centre")

A Fair review of the League's business 2017/18

General

1. Our League would strictly follow Social Welfare Department's Best Practice Manual guidelines on human resource management, financial management, as well as corporate governance and accountability which are recommended by the Lump Sum Grant Independent Review Committee.

2. To fulfill the concern of public mass and service users, the Social Welfare Department has specially designed for our Executive Committee members and senior management to attend courses and symposium on various management aspects towards better practices and upgrading corporate governance and accountability.

3. In particular, we aim to keep abreast of proper governance to help the Leauge developing in a sustainable and stable direction. We took the opportunity to join the HKCSS's NGO Governance Platform Project to strengthen the flow of the board and learning to enhance the potential of the development of the League.

4. The Social Welfare Department, in the third allocation of the Social Welfare Development Fund, continues to provide funds of $882,061 to support in part our staff training $417,900 and subsidize $464,161 in improvements of human resources system and petty cash system of our residents.

ASIA WOMEN'S LEAGUE LIMITED
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REPORT OF THE EXECUTIVE COMMITTEE (Continued)

Business review (Continued)

General (continued)

5. Yaumatei neighborhood centre has been approved by the Social Welfare Department to participate in the the Improvement Programmes of Elderly Centre (IPEC), awarded (not exceeding) $2,811,000.

6. The Social Welfare Department allocates additional one-off grant in view of the acute increase in annual influenza activity: respectively subsidized $31,800 to the subvented elderly homes for the purchase of personal protective materials and to strengthen infection control. Additional number of visits added to the subvented elderly homes by visiting medical officer to cope with the active influenza period.

7. Our League is honoured to receive a visit of the PLA garrison when the military leadership of the "Liaoning" fleet is specially arranged to harbour in Hong Kong for Celebrating the 20 anniversary of Hong Kong's reunification for five days. "Liaoning" is the first generation and first aircraft carrier of PLA Navy. More than 60 officers and soldiers performed marching, singing and dancing to our elder residents. They also donated $60,000 for the purchase of a gift for the elderly.

8. Chan Kwun Tung Home in this year has been set up and put into service of thirty years. The Home held two special events to commemorate this anniversary : one is to lead the elders to tour Po Lin monastery with over 30 wheelchairs, the event was financially supported by friends and family members, while the other was hosting a Feast and Open Day.

9. To respond the Amendments of Hong Kong Companies Ordinance which provide that all companies are required to identify a person who has significant control over the company and maintain a significant controllers register which will be accessible by law enforcement officers upon demand. The Chairlady of Executive Committee is considered as one designated representative to advise law enforcement officers for assistance in case of needs.

10. The League has been enjoying the tax exemption status awarded to a charitable organisation in accordance with the Inland Revenue Ordinance and has been allowed to issue tax-exempt receipts. To codify good governance, we tabled on the agenda of the Executive committee meetings to emphasize on a more cautious approach towards issuing tax-exempt receipts, so uphold fulfilling conditions of the tax exemptions requirements.

Financing and Key Performances –

11. As a prudent policy, we continue to make use of limited resources with a view to achieving fiscal balance and maximizing resource usage.

12. Financial reports are prepared in accordance with all relevant legal requirements of Social Welfare Department Lump Sum Grant Manual Guideline, Best Practice Manual and Hong Kong Companies Ordinance. In response to public accountability, we update and disclose our Lump Sum Grant Annual Financial Reports and Review Reports on Staff Remuneration Packages in our website.

Business review (Continued)

***Financing and Key Performances* – (continued)**

13. In 2017/18 our income ($76.03 million) has been increased by 2.9 % as compared with 2016/17 ($73.86 million). However the operational costs in 2017/18 ($75.83 million) has been increased by 5.9 % as compared with 2016/17 ($71.60 million). This arises from increase in staff costs, operating expenses and provision of additional social service.

14. At the end of March 2018, we have a staff team total 238 serving 318 elderlies in our residing homes, compared with 220 serving 320 elderlies in 2017. In our adjacent service centre, we have 1372 members in 2017/2018 compared with 1,400 last year.

15. Key financial performances:-

    i. In 2018, the League has derived FSA Income $59,720,033, which has been increased by 4.03 % over 2017 to meet the increasing costs. As a result the FSA net surplus is $400,723 in 2018 as compared to $1,831,917 in 2017.

    ii. In 2018 the Non-FSA Income has dropped down by 0.92 % while Non-FSA Expenditure increased by 3.07 % which caused a Non-FSA deficit $212,542 as compared with net surplus of $433,378 in 2017.

    iii. The League has maintained money deposits with bank of high credit ratings at end of March 2018 amounting to $56.74 million as compared to $56.57 million in 2017.

    iv. In 2018, the League has new addition of fixed assets in the sum of $4,890,100 and disposal of $3,940 while in 2017 the new addition being $437,665 and disposal $809,160.00.

    v. With respect to Funds and Reserves movements, the aggregate balance of reserve funds (before Accumulated Funds but including LSG and Non-LSG sources of funds) amounts to $14,407,770 in 2018 as compared to $15,358,833 in 2017 in financing the League's operations.

16. With continuous support from Government and community, the League has maintained a stable income and reserve to support its long-term work for quality operations and new additional services.

Business review (Continued)

Key Activities and Related Grants

Through different key projects and activities under different themes, we aim to promote and enable our residents and the elderly to live better lives :

17. Three homes were awarded $10,600 by the Social Welfare Department to promote the "worthiness". We invited volunteers and family members to participate in the cross-generational activities at the mid-Autumn festival. We have visited different community groups and served a total of 267 people.

18. Continuous improvement of service quality: This year, three homes received 53 appreciations, a zero complaint and one important comment, we welcomed and encouraged the parties to continue to reflect their views and help us to improve our services continuously. There were 1,948 activities held by the three homes in the year, the participation of participants totalling 36,158, with a total of 1893 relatives and friends.

19. A number of environmental improvement projects have been completed this year, including regular follow-up of gas installations, annual inspection of fire-fighting equipment and generators, CCTV HD system, test ventilation system, life-saving clock system, automatic brake system.

20. The Elderly Homes have been upgraded with facilities, including the replacement of an electric treatment bed by the physiotherapy room to facilitate the rehabilitation treatment of the elder residents. Chan Kwun Tung Home purchased 3 pounds 2 Electronic wheelchair pounds for frail elders. Ho Leung Kit Ting Home purchased 10 overhead tables, 6 bath stools, 1 lifting machine and 6 high-back chairs.

21. Yaumatei Neighbourhood Elderly Centre served 1250 members and 174 carers in the year. The centre also organized a total of 296 interest classes, groups and programmes and 137 of them were jointly organized with our strategic partners in the community.

    Moreover, the Centre provided counselling and support services to 113 elderly members and 51 hidden or vulnerable elderly persons respectively in the year. An amount of $9,312. was granted from the YTM District Board for holding recognition program for our volunteers for their kind participation.

22. Ho Leung Kit Ting Self-financing Activity Centre organized 18 long term courses with different themes and levels within the period from 9-17 to 3-18 as our renovation project just completed in 8-17. A total of 59 classes with 719 man-times of students joined in 389 lessons in these 7 months. The total attendance was about 5000 man-time. The centre also organized 8 programmes such as birthday and festival celebrations together with fund raising charity bazaar.

Business review (Continued)

Environmental and Development

23. Three elderly homes had installed a new electronic lock system and to provide a safe environment for the elderly.

24. Replacement of lockers, to use of seamless floor mats, painting works and upgrade the facility of physiotherapy of Chan Kwun Tung Home were completed.

25. Work of waterproof for first floor of Ho Leung Kit Ting home was completed.

26. Work of waterproof for bathrooms at first floor of Chan Kwun Tung Home was completed.

27. Chan Kwun Tung Home had been replaced by the old blinds in order to comply with the requirements of the Fire Services Ordinance of the licence, the works had been completed to provide a safe environment for the elderly.

28. In order to meet the requirements of the Kowloon Hospital, a better Internet service was provided to access the medical records of residents. A new fiber-optic cable broadband service was established.

29. The Ho Leung Kit Ting self-financing activity centre was allocated $3,930,000 by the social Welfare Department's "Improvement Programme of Elderly Centre" to carry out large-scale renovation works and purchase equipment and materials to improve the service; the renovation works have been fully completed.

30. Yaumatei neighborhood centre had also been allocated $2,811,000 by the Social Welfare Department's "Improvement Programme of Elderly Centre" and $481,400 from the Hong Kong Jockey Club Charitable Trust Fund to carry out large-scale renovation works and purchase equipment and materials. The project commenced in March of 2018.

Human Resources and Personnel Development

31. Establish a stable human resource: building an employee-based work environment that enables employees had a sense of belonging to the League. We accepted employees to work in the form of full-time, half-duty, part-time, and to further the retirement of employees so as to stabilize the staff of the working team and maintain the quality of service.

32. Strengthen of staff training: In the past year, a total of 1,155 staff numbers to participate in various training programmes.

33. We would care for the physical and mental health needs of our employees: we held a seminar of positive to the workplace and how to communicate effectively with service recipients, inviting specialists to teach about anti-fatigue and anti-depression methods.

ASIA WOMEN'S LEAGUE LIMITED
(incorporated in Hong Kong with liabilities limited by guarantee)

REPORT OF THE EXECUTIVE COMMITTEE (Continued)

Business review (Continued)

Unless otherwise stated hereinabove, there are no important events that have occurred since the end of the financial year affecting the League's future performance and financial position.

Principal activities
The principal activity of the League is engaged in providing services to the elderly. There have been no significant changes in principal activities during the year.

Result of operation
The financial performance for the year ended 31 March 2018 and the financial position of the League and its Elderly Units at that date are set out in the combined financial statements from pages 9 to 17.

Charitable donations
During the year, the League made donations for charitable or other purposes amounting to HK$ nil (2017: HK$ nil).

Fixed assets
Movements in fixed assets during the year are set out in note to the combined financial statements.

Executive committee
The Executive Committee of the Leagues was re-elected on 29 October 2015 in accordance with Article 34 of the Articles of Association to hold office for a term of three years.

The members of the Executive Committee of the League during the year up and held office up to date of this report were :

Mak Shuk Fong	Chui Tsoi Anna	Fok Tsang Shou Ying Geraldine
Yu Yuk Ho	Leung Lai Ping	Lo Yuk King
Ling Ho Yee	Lau Man Fung	Chun Mei Ling
Chan Pui Yee Kaney	Fok Kit Lan Jacques**	Chan Po Sum Magdalena
Young Tai Wa Wendy***	Chan Kun Ling	Lau Ching Fun
Chung Yuet Heung	Chan Wing Kei Vincenza	Chan Yip May-Ling Ivy
Cheung Chung Lai Seung**	Fok Yik Man	Quach Khong Anh
Hung Sok Wah	Chung Mei Sze	Koo Barbara *

* Newly appointed on 26 October 2017
** Resigned on 26 October 2017
*** Deceased on 29 April 2018

ASIA WOMEN'S LEAGUE LIMITED
(incorporated in Hong Kong with liabilities limited by guarantee)

REPORT OF THE EXECUTIVE COMMITTEE

Executive committee (Continued)
In accordance with Article 34 of the Articles of Association, the executive committee members, being eligible, offer themselves for re-election after retirement provided that no member shall hold the same office for more than two consecutive terms.

Executive Committee's interests
At no time during the year was the League a party to any arrangement to enable the Executive Committee to acquire benefits by means of the acquisition of debentures, if any, of the League or any other body corporate.

No transaction, arrangement or contract of significance to which the League was a party and in which an Executive Committee had a material interest, subsisted at the end of the reporting year or at any time during the year.

Auditor
The combined financial statements for the year have been audited by Lee Sik Wai & Co., who offer themselves for re-appointment.

Other matters
At the date of this report, the executive committee is not aware of any circumstances not otherwise dealt with in this report or combined financial statements which could render any amount stated in combined financial statements misleading.

ON BEHALF OF THE EXECUTIVE COMMITTEE:

Sd. Mak Shuk Fong

Mak Shuk Fong
Chairlady

Hong Kong
29 September 2018

LSW LEE SIK WAI & CO.
Certified Public Accountants
www.lswcpa.com.hk

Office Room B, 16/F, Success Commercial Building, 245-251 Hennessy Road, Wanchai, Hong Kong. Tel: (852) 2359 9330 Fax: (852) 2771 5391

李式帷會計師事務所

REPORT OF THE INDEPENDENT AUDITOR ON THE SUMMARY COMBINED FINANCIAL STATEMENTS

To the members of
ASIA WOMEN'S LEAGUE LIMITED
(incorporated in Hong Kong with liabilities limited by guarantee)

The summary combined financial statements of Asia Women's League Limited ("the League") set out on pages 9 to 17 which comprise the summary combined statement of financial position as at 31 March 2018, the summary combined statement of comprehensive income, the summary combined statement of changes in funds and reserves and the summary combined statement of cash flows for the year then ended, and related notes, are derived from the audited combined financial statements of the League's own accounts and its Elderly Units for the year ended 31 March 2018. We expressed an unmodified audit opinion on those financial statements in our report dated 29 September 2018.

The summary combined financial statements do not contain all the disclosures required by the Hong Kong Financial Reporting Standards issued by the Hong Kong Institute of Certified Public Accountants. Reading the summary combined financial statements, therefore, is not a substitute for reading the audited combined financial statements of the League.

Executive Committee's Responsibility for the Summary Combined Financial Statements

The Executive Committee is responsible for the preparation of a summary of the audited combined financial statements on the basis described in Note 1.

Auditor's Responsibility

Our responsibility is to express an opinion on the summary combined financial statements based on our procedures, which were conducted in accordance with Hong Kong Standard on Auditing (HKSA) 810, "Engagements to Report on Summary Financial Statements" issued by the Hong Kong Institute of Certified Public Accountants. This report is made solely to you, as a body, and for no other purpose. We do not assume responsibility towards or accept liability to any other person for the content of this report.

Opinion

In our opinion, the summary combined financial statements derived from the audited combined financial statements of the League for the year ended 31 March 2018 are consistent, in all material respects, with those financial statements, on the basis described in Note 1.

Sd. Lee Sik Wai & Co.

Hong Kong
29 September 2018

ASIA WOMEN'S LEAGUE LIMITED

SUMMARY COMBINED STATEMENT OF COMPREHENSIVE INCOME

For the year ended 31 March 2018

	2018 HK$	2017 HK$
FSA INCOME	59,720,033	57,407,199
FSA ADMINISTRATIVE EXPENSES	(3,102,007)	(2,001,709)
OTHER FSA OPERATING COSTS	(56,217,303)	(53,573,573)
FSA net surplus	400,723	1,831,917
NON-FSA INCOME	16,295,192	16,460,149
NON-FSA EXPENDITURE	(16,507,734)	(16,026,771)
Non-FSA net (deficit)/surplus	(212,542)	433,378
Surplus for the year and total comprehensive income for the year (Note 2)	188,181	2,265,295

The notes on pages 16 to 17 form part of these financial statements.

Approved by the Executive Committee on 29 September 2018

Sd. Mak Shuk Fong
Mak Shuk Fong
Chairlady

Sd. Fok Tsang Shou Ying Geraldine
Fok Tsang Shou Ying Geraldine
Hon. Treasurer

ASIA WOMEN'S LEAGUE LIMITED

SUMMARY COMBINED STATEMENT OF FINANCIAL POSITION

At 31 March 2018

	2018 HK$	2017 HK$
NON-CURRENT ASSETS		
Fixed assets	16,229,388	15,946,275
CURRENT ASSETS		
Stocks-in-trade	12,231	13,869
Temporary payment	19,596	959,786
Deposit and prepayment	117,450	117,450
Receivable	-	-
Time deposits	35,232,798	34,797,431
Cash at bank	21,430,629	21,207,349
Cash at hand	29,000	29,000
	56,841,704	57,124,885
For the use in the Funeral foundation fund		
Cash at bank	52,882	59,426
For the use in the Lotteries fund for furniture and equipment replenishment and minor works block grant		
Time deposits	32,587	509,645
TOTAL CURRENT ASSETS	56,927,173	57,693,956
CURRENT LIABILITIES		
Payable and other accruals	1,805,556	1,643,845
Receipt in advance	34,110	14,300
Temporary receipt	64,619	-
Deposits received	1,104,860	1,042,420
	3,009,145	2,700,565
NET CURRENT ASSETS	53,918,028	54,993,391
NET ASSETS	70,147,416	70,939,666

The notes on pages 16 to 17 form part of these financial statements.

ASIA WOMEN'S LEAGUE LIMITED

SUMMARY COMBINED STATEMENT OF FINANCIAL POSITION (continued)

At 31 March 2018

	2018 HK$	2017 HK$
FINANCED BY:		
Accumulated Fund		
Reserve for Lump Sum Grant (except provident fund)	24,529,645	24,533,454
Provident fund reserve - Existing staff	63,522	154,565
- 6.8% posts	8,765,896	7,907,164
Reserve for rent and rates	(18,202)	(25,750)
Reserve for central items	82,742	482,814
	33,423,603	33,052,247
Reserve for source other than Lump Sum Grant	22,316,043	22,528,586
	55,739,646	55,580,833
Subvention account (Social Welfare Department)	-	-
Social home for the elderly fund	10,311,784	12,547,732
Lotteries fund for furniture and equipment replenishment and minor works block grant	341,598	1,064,311
Sir Robert Ho Tung Charitable Fund	8,000	33,022
Lotteries fund for upgrading the provision of Hospital Beds	130,680	514,200
Lotteries Fund Procurement of Additional Furniture and Equipment for Elderly Centre (EC) Under the Enhancement of Community Support Services for Elderly Persons	2,784	6,206
Lotteries fund for Improvement and Renovation Work under Ho Leung Kit Ting Self-financing Activity Centre	2,560,399	-
Heng Kam Lin Chan KwanTung Care and Attention Home Development Fund	-	154,610
Lotteries fund for additional resources for para-medical staff	-	-
Funeral foundation fund	52,582	59,426
BMCPC Annual Charity Fund	24,800	37,200
Social Welfare Development fund Phase 1	-	-
Alice Wu Memorial Fund	-	-
Environment & Conservation Fund	399,385	649,002
Hong Kong Road Safety Patrol Fund	642	4,092
Hong Kong Jockey Club Charities Trust	(8,233)	-
Social Welfare Development Fund Phase 2	201,792	289,032
Social Welfare Development Fund Phase 3	381,557	-
	70,147,416	70,939,666

The notes on pages 16 to 17 form part of these financial statements.

Approved by the Executive Committee on 29 September 2018

Sd. Mak Shuk Fong
Mak Shuk Fong
Chairlady

Sd. Fok Tsang Shou Ying Geraldine
Fok Tsang Shou Ying Geraldine
Hon. Treasurer

ASIA WOMEN'S LEAGUE LIMITED

SUMMARY COMBINED STATEMENT OF CASH FLOWS

For the year ended 31 March 2018

	2018 HK$	2017 HK$
Operating activities		
Cash generated from operations (note 3)	481,241	2,165,334
Investing activities		
Acquisition of fixed assets	(4,890,100)	(437,665)
Proceeds of disposals of fixed assets	-	-
Bank interest received for the accumulated fund	145,087	104,621
Bank interest received for the reserves other than accumulated fund	2,065	2,097
Net cash used in investing activities	(4,742,948)	(330,947)
NET CASH INFLOW/(OUTFLOW) BEFORE FINANCING	(4,261,707)	1,834,387
Financing activities		
Donations and receipts for the reserves other than accumulated fund and Lotteries Fund	26,349	2,300
Donations, subsidiaries and other receipts	5,000	56,500
Grant from Lotteries Fund	4,434,771	809,000
Recovery of subvention surplus by Social Welfare Department	(82,518)	(50,809)
Backpayment for Social Welfare Department	53,150	-
Net cash from financing activities	4,436,752	816,991
INCREASE IN CASH AND CASH EQUIVALENTS	175,045	2,651,378
CASH AND CASH EQUIVALENTS AT 1 APRIL 2017	56,602,851	53,951,473
CASH AND CASH EQUIVALENTS AT 31 MARCH 2018	56,777,896	56,602,851

The notes on pages 16 to 17 form part of these financial statements.

ASIA WOMEN'S LEAGUE LIMITED

SUMMARY COMBINED STATEMENT OF CASH FLOWS (continued)

For the year ended 31 March 2018

	2018 HK$	2017 HK$
ANALYSIS OF THE BALANCES OF CASH AND CASH EQUIVALENTS:		
For the League:		
Time deposits	35,232,798	34,797,431
Cash at bank	21,430,629	21,207,349
Cash in hand	29,000	29,000
	56,692,427	56,033,780
For the use in the Funeral foundation fund:		
Cash at bank	52,882	59,426
For the use in the Lotteries fund for furniture and equipment replenishment and minor works block grant:		
Time deposits	32,587	509,645
	56,777,896	56,602,851

The notes on pages 16 to 17 form part of these financial statements.

ASIA WOMEN'S LEAGUE LIMITED
SUMMARY COMBINED STATEMENT OF CHANGES IN FUNDS AND RESERVES
For the year ended 31 March 2018

	Accumulated fund	Social home for the elderly fund	Lotteries fund for furniture and equipment replenishment and minor works block grant	Lotteries fund for procurement of vehicle for Ho Leung Kit Ting Care and Attention Home for the Elderly	Sir Robert Ho Tung Charitable Fund	BMCPC Annual Charity Fund
	HK$	HK$	HK$	HK$	HK$	HK$
Balance as 31 March 2016	53,366,347	14,783,680	1,361,085	-	58,045	49,600
Surplus for the year - 2017	2,265,295	-	-	-	-	-
	55,631,642	14,783,680	1,361,085	-	58,045	49,600
Items not recognized in the statement of income and expenditure	-	-	1,376	-	-	-
Transfer recognized interest income to reserve for Lump Sum Grant	-	-	-	-	-	-
Donation, subsidies and other receipts	-	-	721,000	-	-	-
Grant from Lotteries Fund	-	-	-	-	-	-
Fixed assets depreciation eliminated against the source of funds of acquisition	-	(2,235,948)	(254,055)	-	(25,023)	(12,400)
Fixed assets written off/written back	-	-	-	-	-	-
Recognized as income	-	-	-	-	-	-
Expenditures and other payments	-	-	(765,095)	-	-	-
Recovery of subvention surplus by Social Welfare Department	(50,809)	-	-	-	-	-
Backpayment for Social Welfare Department	-	-	-	-	-	-
Transfer deficit to reserve for Lump Sum Grant	-	-	-	-	-	-
Balance as 31 March 2017	55,580,833	12,547,732	1,064,311	-	33,022	37,200
Surplus for the year - 2018	188,181	-	-	-	-	-
	55,769,014	12,547,732	1,064,311	-	33,022	37,200
Items not recognized in the statement of income and expenditure	-	-	2,041	-	-	-
Transfer recognized interest income to reserve for Lump Sum Grant	-	-	-	-	-	-
Donation, subsidies and other receipts	-	-	766,000	-	-	-
Grant from Lotteries Fund to reserve for Lump Sum Grant	-	-	-	-	-	-
Fixed assets depreciation eliminated against the source of funds of acquisition	-	(2,235,948)	(234,008)	-	(25,022)	(12,400)
Fixed assets written off/written back	-	-	(11,646)	-	-	-
Recognized as income	-	-	-	-	-	-
Expenditures and other payments	-	-	(1,245,100)	-	-	-
Recovery of subvention surplus by Social Welfare Department	(82,518)	-	-	-	-	-
Backpayment for Social Welfare Department	53,150	-	-	-	-	-
Transfer deficit to reserve for Lump Sum Grant	-	-	-	-	-	-
Balance as 31 March 2018	55,739,646	10,311,784	341,598	-	8,000	24,800

The notes on pages 16 to 17 form part of these financial statements.

ASIA WOMEN'S LEAGUE LIMITED
SUMMARY COMBINED STATEMENT OF CHANGES IN FUNDS AND RESERVES (continued)
For the year ended 31 March 2018

	Heng Kam Lin Chan Kwan Tung Care and Attention Home Development Fund	Funeral foundation fund	Social Welfare Development fund (P2)	Social Welfare Development fund (P3)	Hong Kong Road Safety Patrol fund	HK Jockey Club Charity Trust	Lotteries Fund Procurement of Additional Furniture and Equipment for Elderly Centre (EC) Under the Enhancement of Community Support Services for Elderly persons	Lotteries Fund for Improvement and Renovation Work under Ho Leung Kit Ting Self-financing Activity Centre	Environment & Conservation Fund	Lotteries fund for upgrading the provision of Hospital Beds	Total
	HK$	HK$	HK$	HK$	HK$	HK$	HK$	HK$	HK$	HK$	HK$
Balance as at 31 March 2016	645,199	11,425	392,489	-	4,387		9,309	-	898,618	888,820	72,469,004
Surplus for the year - 2017	-	-	-	-	-	-	-	-	-	-	2,265,295
	645,199	11,425	392,489	-	4,387	-	9,309	-	898,618	888,820	74,734,299
				-							-
Items not recognized in the statement of income and expenditure											-
Transfer recognized interest income to reserve for Lump Sum Grant	711	1	9	-	-		-	-	-	-	2,097
Donation, subsidiaries and other receipts	-	56,500	-	-	-		-	-	-	-	56,500
Grant from Lotteries Fund	-	-	-	-	-		-	-	-	88,000	809,000
Fixed assets depreciation eliminated against the source of funds of acquisition	-	-	(103,466)	-	-		(3,103)	-	(249,616)	(462,620)	(3,346,231)
Fixed assets written off/written back	-	-	-	-	-		-	-	-	-	-
Recognized as income	-	-	-	-	2,300		-	-	-	-	2,300
Expenditures and other payments	(491,300)	(8,500)	-	-	(2,595)		-	-	-	-	(1,267,490)
Recovery of subvention surplus by Social Welfare Department	-	-	-	-	-		-	-	-	-	(50,809)
Backpayment for Social Welfare Department	-	-	-	-	-		-	-	-	-	-
Transfer deficit to reserve for Lump Sum Grant	-	-	-	-	-		-	-	-	-	-
Balance as 31 March 2017	154,610	59,426	289,032	-	4,092	-	6,206	-	649,002	514,200	70,939,666
Surplus for the year - 2018	-	-	-	-	-	-	-	-	-	-	188,181
	154,610	59,426	289,032	-	4,092	-	6,206	-	649,002	514,200	71,127,847
Items not recognized in the statement of income and expenditure											-
Transfer recognized interest income to reserve for Lump Sum Grant	8	6	10	-	-		-	-	-	-	2,065
Donation, subsidiaries and other receipts	-	5,000	-	-	-		-	-	-	-	5,000
Grant from Lotteries Fund	-	-	-	463,573	-		-	3,205,198	-	-	4,434,771
Fixed assets depreciation eliminated against the source of funds of acquisition	-	-	(87,250)	(82,016)	-	(8,233)	(3,102)	(644,799)	(249,617)	(383,520)	(3,965,915)
Fixed assets written off/written back	-	-	-	-	-		(320)	-	-	-	(11,966)
Recognized as income	-	-	-	10,600	15,749		-	-	-	-	26,349
Expenditures and other payments	(154,618)	(11,850)	-	(10,600)	(19,199)		-	-	-	-	(1,441,367)
Recovery of subvention surplus by Social Welfare Department	-	-	-	-	-		-	-	-	-	(82,518)
Backpayment for Social Welfare Department	-	-	-	-	-		-	-	-	-	53,150
Transfer deficit to reserve for Lump Sum Grant	-	-	-	-	-		-	-	-	-	-
Balance as 31 March 2018	-	52,582	201,792	381,557	642	(8,233)	2,784	2,560,399	399,385	130,680	70,147,416

The notes on pages 16 to 17 form part of these financial statements.

ASIA WOMEN'S LEAGUE LIMITED

NOTES TO SUMMARY COMBINED FINANCIAL STATEMENTS

31 March 2018

1. General information

The League refers to the League itself and its five social service units for the elderly, namely the Chan Kwun Tung Care and Attention Home for the Elderly, the Ho Leung Kit Ting Care and Attention Home for the Elderly, the Ho Leung Kit Ting Self-financing Activity Centre, the Yau Ma Tei Neighbourhood Elderly Centre, and the Self-financing Home for the Elderly.

These summary combined financial statements, as approved by the Executive Committee, have been derived from the audited combined financial statements of the League for the year ended 31 March 2018 and contain the combined statements of financial position, the combined statement of comprehensive income, the combined statement of changes in funds and reserves and the combined statement of cash flows as presented therein. In addition, these summary combined financial statements contain notes, as derived from the audited combined financial statements, in relation to significant revenue and income generated from and expenses incurred for the principal activities of the League. Therefore, these summary combined financial statements do not contain sufficient information to allow a full understanding of the combined results, the combined financial position, the combined cash flows of the League as would be provided by the audited combined financial statements. A copy of the audited combined financial statements in electronic form is available on the League's website.

2. Surplus for the year

Surplus for the year is arrived at after charging:

	2018		2017	
	FSA	Non-FSA	FSA	Non-FSA
	HK$	HK$	HK$	HK$
Auditors' remuneration	31,000	16,500	31,000	16,500
Staff costs (Executive Committee members' remuneration -Nil)	47,120,249	11,243,442	44,693,408	10,942,071
Rates and government rent	918,838	324,307	918,850	324,307
Bank charges	18,106	2,074	18,026	3,054
and crediting:				
Interest received	88,315	56,772	56,874	47,747

	2018	2017
	Non-FSA	Non-FSA
	HK$	HK$
Depreciation:		
Total depreciation during the year	4,591,083	3,754,474
Depreciation eliminated against the source of fund of acquisition	3,965,915	3,346,231
Depreciation charged in the statement of income and expenditure	625,168	408,243

ASIA WOMEN'S LEAGUE LIMITED

NOTES TO SUMMARY COMBINED FINANCIAL STATEMENTS

31 March 2018

3. NOTES TO COMBINED STATEMENT OF CASH FLOWS

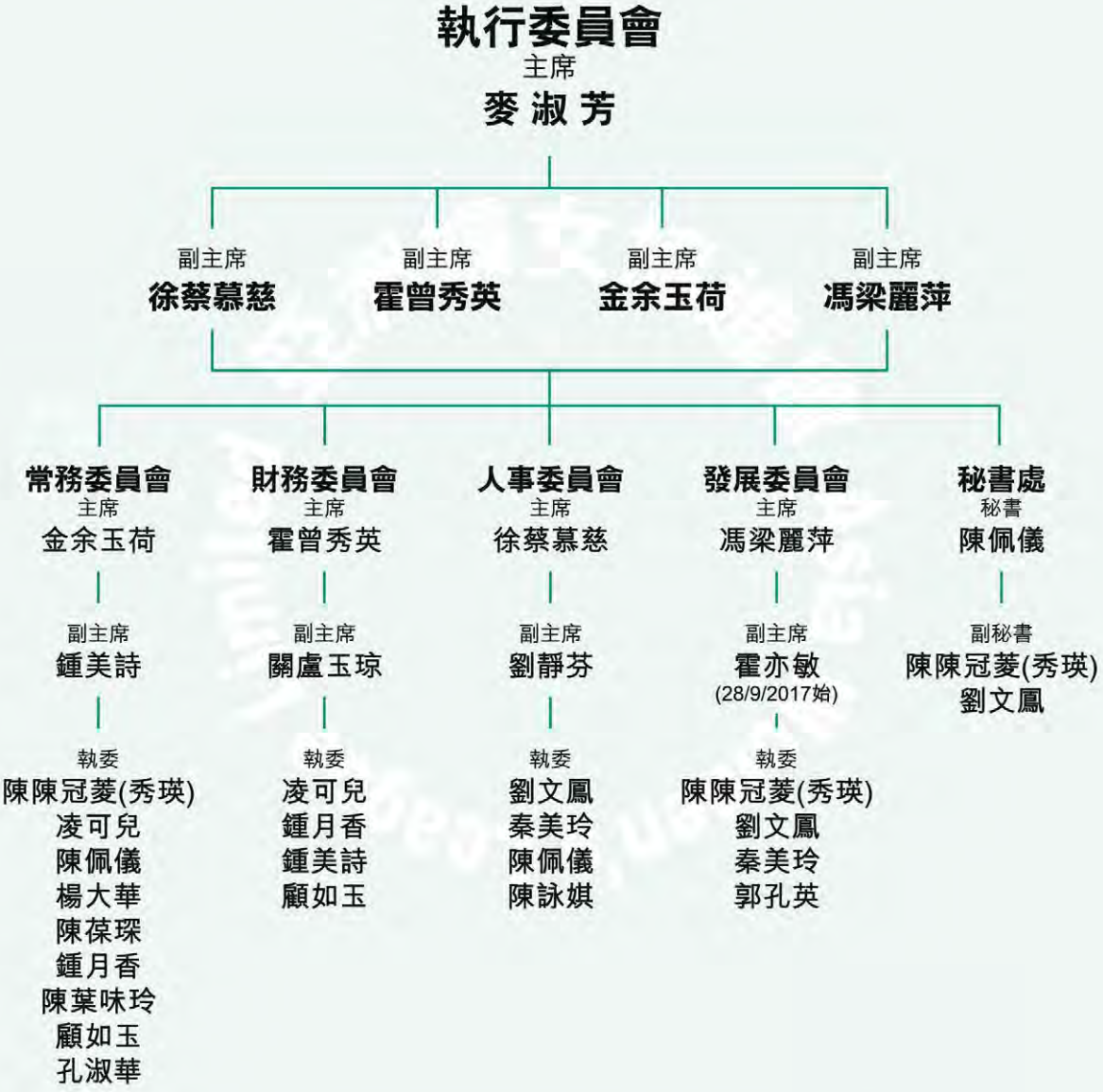
Reconciliation of net surplus to cash generated from operations:

	2018 HK$	2017 HK$
Surplus for the year	188,181	2,265,295
Expenditures from the reserves other than accumulated fund	(1,441,367)	(1,267,490)
Interests received and recognized as income	(145,087)	(104,621)
Depreciation recognized as expenditures - net	625,168	408,243
Loss on disposal of fixed assets and rounding adjustments	3,938	-
	(769,167)	1,301,427
Decrease in stocks-in-trade	1,638	16,627
Decrease in temporary payment	940,190	682,002
Decrease in deposit and prepayment	-	1,053
Decrease in receivable	-	2,364
Increase in payable and other accruals	161,711	25,541
Increase /(Decrease) in receipt in advance	19,810	(1,100)
Increase in temporary receipt	64,619	-
Increase in deposit received	62,440	137,420
Cash generated from operations	481,241	2,165,334

4. EXECUTIVE COMMITTEE MEMBERS' REMUNERATION

The executive committee members' remuneration disclosed pursuant to section 383 of the Hong Kong Companies Ordinance and Part 3 of the Companies (Disclosure of Information about Benefits of Director) Regulation, for the year is $Nil (2017: $Nil).

亞洲婦女協進會
第十五屆執行委員會組織架構表



委員：林文芳、吳雪儀、吳瑞姬、梁陳秀珍、馮苑珊

亞洲婦女協進會職員名單：
(1/4/2017 — 31/3/2018)

總幹事	：	譚玉蘭
副總幹事(服務)	：	簡杏而
副總幹事(行政)	：	石孟強
院舍經理	：	葉寶寶 楊淑娟 曾美華
中心主任	：	何偉康
社　工	：	馮婉菁 陳麗琪 曾秀顯 李沛儀 林淑儀 馬詠詩(17/10/2017開始)
		陳嘉儀(3/9/2017止)
福利工作員	：	歐鳳琼 趙月荷 陳素芳 陳凱盈(8/1/2018開始) 余雪瑩(7/1/2018止)
中心幹事	：	楊美琪 陳苑渝
活動助理(I)	：	杜志揚 黃寶欣(26/6/2017止)
活動助理	：	黃立宜 王美蘭
助理文書主任	：	陳德蕊 陳　敏 林少芳 鍾思慧
會計文員	：	何柱佳 葉慕英
行政主任	：	陳慧心
行政助理	：	鄭白璧
文書助理/助理文員	：	鄧清華 黃寶欣(27/6/2017開始) 王月夏(4/6/2017止)
物理治療師	：	梁顯雯 李佳蓮 鄺海麗
物理治療助理	：	梁瑞儀 李碧玉
職業治療師	：	鄭潔心
職業治療助理	：	羅玉玲
註冊護士(樓層主管)	：	吳潔衡 郭詩雅 鍾劍萍(1/8/2017開始) 陳燕冰(20/10/2017止)
登記護士	：	沈愛玲 簡　琳 黃惠英 李凱玲 李美珠 許宛珊 潘衛興 陳玉蘭 溫曉薇
		林翠萍 尹癸秋 陳慧敏 盧樂恩 溫金燕 張　琼 梁碧玲 黃淑嫩 黃雪美

陳美鳳 黃麗昭 耿泳紅 楊麗娜 高雯茵 簡淑敏(8/5/2017開始)

甘鳳儀(28/8/2017開始) 崔建華(4/9/2017開始) 鄧雪貞(4/9/2017開始)

周玉愛(18/12/2017開始) 何淑霞(4/6/2017止) 周玉愛(10/8/2017止)

謝燕平(31/10/2017止) 謝敏菁(19/11/2017止) 潘蘊瑤(31/3/2018退休)

保健員 : 鄭金鳳 畢艷風 曾家萍 李景華 梁嘉豪 鍾詠欣 趙齊愛 文 藝 郭淑惠

陳秀英 李文蘭 賴曉京 李彩華 簡麗貞(15/5/2017開始)

左雁華(31/7/2017退休)

初級保健員 : 黃惠玲 李小敏

起居照顧員 : 何紫芬 呂碧娥 黃玉英 劉桂芳 羅巧雲 胡玲秀 鄭玉鳳 馮志芳 何玉琼

張淑香 何鳳萍 盧妙碧 陳煥陵 鄧紅琴 張穗群 曾令笑 吳朝輝 鮑雪芳

許翠友 馬靜群 黎美芳 李淑珍 駱轉娣 潘麗彬 龔美玲 高細銀 陳愛蘭

李慧儀 梁婉貞 朱 磊 陳綺雯 李培紅 李育賢 陳惠琼 廖彩萍 周潔貞

陳燕貞 陳美霞 周潔芳 陳鳳如 羅蘭好 鄧玉玲 連素芳 石帶好 歐仕梅

丘 慧 黃小方 吳淑卿 何燕美 陳翠蟬 鍾惠珠 俞李清 段冬燕 麥佩珍

袁玉英 陳亞芳 丘秀萍 彭月琴 許惠儀 劉遂彥 馬燕麗

鄧小玲(1/4/2017開始) 蘇 思(26/6/2017開始) 蔡美玲(10/7/2017開始)

曹惠蓮(1/8/2017開始) 張記娣(19/9/2017開始) 陳麗瑜(30/9/2017開始)

蔡秋菊(9/10/2017開始) 鄧琴笑(1/11/2017開始) 曹惠蓮(18/6/2017止)

朱秀華(15/7/2017止) 廖巧笑(11/8/2017止) 曹玉愛(30/4/2017退休)

吳婉萍(31/8/2017退休) 廖麗霞(31/8/2017退休) 陳玉群(31/12/2017退休)

院務助理 : 葉小蓮 莊妙娥

二級工人/事務員 : 蘇錫吟 賴秀玲 許媚愛 譚順意 蘇銳吟 馬銀葉 鍾石鳳 蘇銳鑾 關綺玲

陳惜珍 容慧儀 陳麗嫦 叶桂峰 仇帶嬌 嚴興蘭 曾淑明 李淑如 馮惠好

		黃小村 何先玉 譚玉珍 白美仙(1/5/2017開始) 羅金嬌(28/8/2017開始)
		周玉梅(20/4/2017止) 劉鳳英(6/8/2017止) 黎燮鋒(14/1/2018止)
		郭麗芬(31/3/2018退休)
廚　師	：	陳漢冰 曹玉蘭 歐陽鳳金 張彩蘭 賴兆華 余惠珍 李淑玲 李海惠
		陳漢開(30/11/2017退休)
廚務助理	：	余珠嬌(1/4/2017開始) 徐鳳英(5/6/2017開始) 陳美瓊(4/6/2017止)
司　機	：	梁基華 曾子明 阮嘉龍
院舍庶務員	：	黃偉達 冼雅恩

亞洲婦女協進會屬下服務單位

1. 亞洲婦女協進會中央行政部

電話：2337 3897　傳真：2337 2714

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電郵地址：ca@awl.org.hk

網址：http://www.awl.org.hk

2. 陳昆棟頤養之家護理安老院

電話：2336 6255　傳真：2338 8593

地址：九龍塘禧福道三號

電郵地址：ckt@awl.org.hk

3. 何梁潔庭頤養之家護理院

電話：2337 6603　傳真：2337 2204

地址：九龍塘禧福道三號

電郵地址：hlkt@awl.org.hk

4. 亞洲婦女協進會頤養之家（自負盈虧）

電話：2337 6617　傳真：2337 2250

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5. 何梁潔庭自負盈虧活動中心

電話：2337 6674　傳真：2337 2750

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6. 油麻地頤老中心

電話：2384 8465　傳真：2385 3804

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Asia Women's League Limited